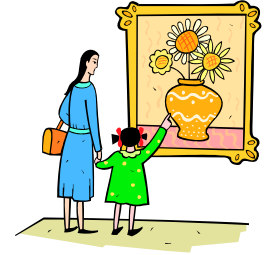


Volunteer Opportunities at the Adler House and Baker Heritage Museum

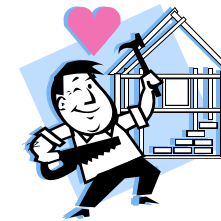
Volunteer Opportunities:



- Shop Clerks
 - Greeters
- Docents & Roamers
 - Exhibit & Curatorial Helpers
- Maintenance
 - Research & Data Entry

Volunteers Are
Lifesavers!

Volunteers Rock!



Help us share the rich history of Baker County with our visitors. Just fill out the form or call 541-523-9308. to join in the fun.

Adler House
Baker Heritage Museum
Home of Baker County History

Please drop form at the museum, call 541-523-9308, mail to Baker Heritage Museum 2480 Grove Street Baker City, OR 97814 or email information to avanwinkle@bakercounty.org

Check Areas of Interest

- Greeter
- Shop Clerk
- Docent
- Roamer
- Maintenance

BAKER HERITAGE MUSEUM VOLUNTEER FORM

Yes! I want to help preserve & interpret the history of Baker County.

NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP _____ PHONE _____

Do you know someone who might be interested? Name _____ Phone _____

Baker Heritage Museum and Adler House

Ashley Van Winkle
Volunteer Coordinator
avanwinkle@bakercounty.org
541-523-9308

2480 Grove Street
Baker City, OR 97814

Phone: 541-523-9308
www.bakerheritagemuseum.com

Volunteers

Volunteers play a vital role in the successful on-going operation of the museums. They assist staff in day-to-day operation of the museum. Volunteers may offer as many or as few hours of their time. Every volunteer is important and appreciated!

Vision Statement

The Baker Heritage Museum and Adler House Museum are locally, nationally and internationally recognized museums striving to attain accreditation from the American Association of Museums.

Mission Statement

The mission of the Baker Heritage Museum is to conserve artifacts of historical Baker County, to educate the public about the development of the area, to preserve local archives and to make them available for research.

All Volunteers

Volunteers will be trained in their area of interest. Our volunteers are friendly, cheerful and welcoming to our guests. If a question arises to which you don't know the answer, ask another volunteer or staff member for assistance. Being helpful to visitors will make your experience and theirs more memorable.

Web Site

www.bakerheritagemuseum.com

Volunteer Jobs

Greeters

The first volunteer to represent the museum to its visitors. This person is to welcome our guest and to point out the most efficient way to tour the museum. A Greeter must be comfortable with meeting strangers, making them feel welcome and providing brief summaries of needed information. The greeter who interacts with the visitors providing information about area history, and interesting facts about the museum, will derive the most satisfaction from their position.

Shop Clerks

Volunteers who serve in this position interact with the public and conduct business in the Museum gift shop. Tasks may include checking in shipments, cash register operation, pricing, stocking merchandise, display arrangement, customer assistance, simple inventory procedures, and all of the usual business associated with a small gift shop.

Docents

Docents learn the history and collection in order to interpret the historic artifacts for special or educational tours in the museum. A good general knowledge of the exhibits in the museum is helpful and training will be provided to new docents to familiarize them with the collections.

Roamers

Roamers are people who "roam" about the museum to provide a sounding board for visitors who may have questions about artifacts, archival materials or exhibits. They play an important part in museum security by observing the visitors and

ensuring all is well with the collections. Roamers let the visitor know we are watching and that someone is there to provide information, if needed.

Exhibit

These volunteers create, design, interpret and build exhibits relevant to the history and natural history of the Baker region. Under the supervision and instruction of the Director, the volunteers will create new exhibits to replace ones, which have been on display for extended periods. Additionally, they will create a new exhibit each year in the Central Exhibit Hall after taking down the previous exhibit. Any of the following skills are helpful in exhibit work: artistic ability, artifact knowledge, carpentry, and painting.

Curatorial

Curatorial volunteers work with the collection, the museum staff and exhibits. They may accession items (officially take artifacts, archives or specimens into the collection and make them the property of the museum) - examine, clean, repair, restore, catalog and enter information into the records of the museum. When the accessioning process is completed the volunteer then stores the accessioned material properly in designated storage areas of the museum.

Maintenance

Individuals skilled in simple repairs and construction in the areas of plumbing, electrical, painting and carpentry are essential to the smooth operations of the facility. These volunteers may also help construct exhibits and move large items within the museum.